



UNITED STATES MARINE CORPS
COMMAND ELEMENT
II MARINE EXPEDITIONARY FORCE
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CAMP LEJEUNE, NC 28542-0080

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JUL 13 2017

POLICY LETTER 3-17

From: Commanding General, II Marine Expeditionary Force
To: Distribution List

Subj: II MARINE EXPEDITIONARY FORCE (II MEF) SUICIDAL IDEATION REPORTING
POLICY

Ref: (a) MCO 3504.2A
(b) CMC WASHINGTON DC 211935Z Feb 14 (MARADMIN 073/14)
(c) CMC WASHINGTON DC 231500Z Sep 15 (MARADMIN 461/15)

1. Purpose. The purpose of this policy letter is to clarify suicidal ideation reporting requirements for Major Subordinate Commands (MSC) and Major Subordinate Elements (MSE).

2. Information. Reference (a) provides guidance on Operation Event/Incident (OPREP-3) Reporting. References (b) and (c) provide procedural guidance for the Marine Intercept Program (MIP).

a. The priority for all service members experiencing emotional distress or suicidal thoughts or behavior is to immediately ensure their safety and get them the highest quality of care possible. I expect all leaders at every level to make the welfare and safety of our Marines and Sailors their top priority.

b. An OPREP-3 is required for all suicide ideations, per reference (a). A Competent Medical Authority (CMA) verification is now required for all suicidal ideation OPREP-3 submissions. An OPREP-3 is not required for an incident that does not meet the CMA criteria for a suicidal ideation. If a service member is referred or self-refers to a mental health professional for suicidal thoughts or behavior, the commander will ensure the service member is assigned to the unit's Force Preservation Council (FPC) at the appropriate FPC classification. All available resources will be utilized in support of the service member.

3. Scope. In order to ensure consistent and accurate reporting across II MEF, the following guidance is being set forth.

a. Reporting. Once a CMA has confirmed the incident as a suicidal ideation, the command will submit a voice report to the Marine Corps Operations Center (MCOC) at 1-866-476-2669 within 30 minutes of receipt of the CMA confirmation. The command will submit an OPREP-3 Serious Incident Report within six hours of the confirmation. Commands must ensure all required information is entered correctly within the OPREP-3 per reference (a) and the words "suicidal ideation" included on the subject line. Commands will also state if drugs and/or alcohol were involved. Commands will include the II MEF Commanding General Command Operations Center on the carbon-copy line of all OPREP-3 submissions. The command's leadership (Commanding Officer, Executive Officer, Sergeant Major, or Command Designee) will contact

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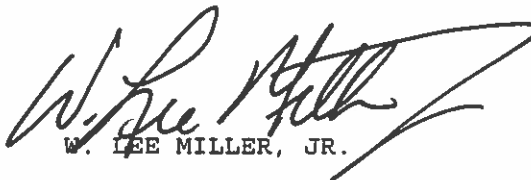
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the installation Community Counseling Program (CCP) within 24 hours or the next business day to provide the service member's contact information in support of the MIP per references (b) and (c).

b. Resources. Installation CCP contact information: MCB Camp Lejeune CCP (910) 451-2864, MCAS New River CCP (910) 449-6110, MCAS Cherry Point CCP (252) 466-3264, and MCAS Beaufort CCP (843) 228-6562. Additional resources and information can be found on the II MEF Suicide Prevention SharePoint Page. The National Center for Telehealth and Technology offers a wide variety of mobile applications to assist Marines and Sailors.

4. Certification. This Policy Letter is applicable to all II MEF Major Subordinate Commands and Major Subordinate Elements and is effective the date signed.



W. LEE MILLER, JR.

Distribution: A